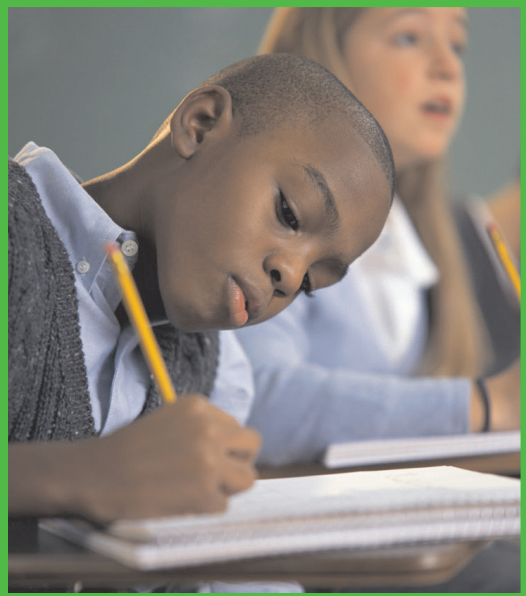


CAREERS IN EDUCATION - NOT JUST FOR TEACHERS -



Types of Non-Instructional K-12 Employment

Education agencies are one of the largest employers in Pennsylvania, and each year public schools spend more than \$18 billion to provide educational services to more than 1.8 million students. Pennsylvania's 740 school districts, intermediate units and career and technology centers hire a variety of non-instructional positions in operational areas including:

- ◆ Accounting
- ◆ Business Office Staff
- ◆ Business Services
- ◆ Communications/Public Relations
- ◆ Facilities
- ◆ Food Services
- ◆ Human Resources
- ◆ Purchasing
- ◆ Safety
- ◆ Transportation
- ◆ Technology

Why Work For a School District/Education Agency?

- ◆ Contribute to the education and development of children
- ◆ Enter a secure and stable career field
- ◆ Attain career growth opportunities and advancement
- ◆ Receive excellent health insurance with family benefits
- ◆ Participate in a state retirement system
- ◆ Continue post-secondary educational opportunities



PASBO Job Search Resources

To learn more about job opportunities within Pennsylvania K-12 education agencies, visit the Pennsylvania Association of School Business Officials (PASBO) website at <http://www.pasbo.org>. Check out:

- ◆ **Careers in School Business** (<http://www.pasbo.org/careers>) for a link to contact information for all Pennsylvania Education Agencies. (Application for school business positions is made through the individual education agency.)
- ◆ Posting of **School Business Positions** available statewide (http://www.pasbo.org/jobs_search.asp)
- ◆ **Intern Central** (<http://www.pasbo.org/interns>) for a guide on how to approach a school about an internship experience.
- ◆ **Professional development and credentialing opportunities** including a Master's Degree in School Business Leadership (<http://www.pasbo.org/profdev>)

The Pennsylvania Association of School Business Officials (PASBO) is a professional association representing more than 3,000 members who are engaged in or provide products and services for school business management. Programs and services promote employment opportunities, professional growth, high standards of school business management practices and the effective use of educational resources.