




ELEMENTS Courses 2023-2024

Professional online & in-person workshops to help you grow your school business knowledge & network

For more details and to register for any of the Elements courses below, log-in to your PASBO account via the PASBO Portal and view the upcoming workshops. Click on register to see full workshop details and to continue through the registration process.

Course Number	Title	Begin Date	End Date
EL101	Elements of Budgeting & Planning	9/18	10/15
EL102	Elements of Purchasing	9/25	10/22
EL103	Elements of Technology	10/2	10/29
EL104	Elements of Communications	10/16	11/12
EL105	Elements of Governmental Fund Accounting	10/23	11/19
EL106	Elements of Transportation	10/30	11/26
ADV101	The Pennsylvania School Funding Model: Local and State Revenues	11/6	12/3
EL107	Elements of Payroll Administration (IN PERSON @ PASBO)	11/8	11/8
EL108	Elements of Human Resources	11/13	12/10
EL109	Elements of Leadership	11/20	12/17
EL110	Elements of Facility Management	1/8	2/4
ADV102	Advanced Purchasing Techniques	1/16	2/11
EL111	Effective Supervision: Skills for Supervising Support Staff	1/22	2/18
EL112	Elements of School Law	2/5	3/4
EL113	Elements of Human Resources (IN PERSON PRE-CON)	3/5	3/5
EL114	Elements of Leadership, Management, and Supervision (IN PERSON PRE-CON)	3/5	3/5
EL115	Elements of Food Service	3/18	4/14
EL116	Elements of Payroll Administration	3/25	4/21
ADV103	School Bus Safety and Operations	4/8	5/5
ADV104	Risk Management	4/15	5/12
EL117	Elements of Facility Management (IN PERSON @ PASBO)	4/23	
EL118	Elements of Purchasing	4/29	5/26
EL119	Elements of School Finance	5/6	6/2
EL120	Elements of Transportation (IN PERSON @ PASBO)	5/7	5/7
EL121	Elements of Budgeting & Planning	5/13	6/9