



# PASBO Board of Directors Meeting

Tuesday, March 11, 2025

1:00 p.m.

Cocoa Boardroom, Hershey Lodge

## MEETING SUMMARY

1. **CALL TO ORDER**, Kathy Ciaciulli, PCSBA, President at 1:00 pm
2. **ROLL CALL**, Bobbi Billman, PASBO – all present unless otherwise noted
  - President Ciaciulli
  - President-Elect Pawling
  - Vice President Kirk
  - Immediate Past President Mummert
  - Director Jaffee
  - Director Reger
  - Director Scott
  - Director Cooney - absent
  - Director Shields
  - Director Todd
  - Director Campolongo
  - Director McCoy
  - Director Meiser
3. **APPROVAL OF AGENDA**, Kathy Ciaciulli, PCSBA, President
  - a. *Action Item: Approval of the agenda for the March 11, 2025, board of directors meeting.*  
Motion by Sam Kirk, 2<sup>nd</sup> by Jeff Mummert, motion passed
4. **STRATEGIC PLANNING DISCUSSION**, Hannah Barrick, PASBO

Hannah Barrick provided an overview of the January meeting discussion on the SBO pipeline, and the group discussed next steps in preparation for the April meeting

  - a. [Direction definition for April meeting](#)
5. **EXECUTIVE DIRECTOR'S REPORT**, Hannah Barrick, PASBO

Hannah Barrick provided an updated on 25-26 state budget challenges and a brief overview of PETE&C

  - a. 2025-26 budget negotiation positioning
  - b. [PETE&C 2025 recap](#)

**6. ANNUAL CONFERENCE REPORT**, Sam Kirk, PCSBA, Vice President/Rebecca Odotei, PASBO

PASBO staff reviewed the conference schedules, instructions, and answered questions

- a. Conference schedule review
  - [Overall conference schedule](#)
  - [Mobile app](#)
  - [Board schedule](#)
- b. Board schedule review
  - Session support
  - Thursday night event
  - Exhibitor/sponsor thank you/feedback
    - 1. [Instructions](#)
    - 2. [Exhibitor assignments](#)
    - 3. [Exhibitor map](#)
    - 4. [Exhibitor feedback form](#)
- c. [ASBO guests](#)

**7. NOMINATIONS & ELECTIONS COMMITTEE REPORT**, Jeff Mummert, PCSBA, Immediate Past President

Jeff Mummert reviewed the Nominations & Elections process and timeline for the election and announcements.

- a. [Review of process, timeline, etc.](#)

**8. PRESIDENT'S REPORT**, Kathy Ciaciulli, PCSBA, President

Kathy Ciaciulli provided an opportunity for committee chair updates and board comments/concerns

**9. CONSENT ACTION ITEMS**

- a. Action Item: [Approval of Minutes of January 2025 Board of Directors meeting](#)
- b. Action Item: [Approval of Treasurer's Report](#)
- c. Action Item: [Approval of Membership Report](#)
- d. Action Item: [Approval of Interim/Consulting Services Report](#)
- e. Action Item: [Approval of Professional Development Report](#)
- f. Action Item: [Approval of Mentorship Program Report](#)
- g. Action Item: [Approval of Professional Certification Report](#)
- h. Action Item: [Approval of Sponsorship Report](#)

Motion by Matt Shields, 2<sup>nd</sup> by Amy Todd, motion passed

**10. ROUNDTABLE DISCUSSION**—Kathy Ciaciulli, PCSBA, President

**11. ADJOURNMENT**

- a. Action Item: *Adjourn the March 11, 2025, PASBO Board of Directors meeting*

Motion by Bill Meiser, 2<sup>nd</sup> by Sam Kirk, motion passed