

PASBO Board of Directors Meeting

December 16, 2022

10:00 a.m.

GoToMeeting – Virtual Meeting

1. CALL TO ORDER, Diane Richards, PCSBA, CPA, President – 10:00 a.m.

Meeting was called to order at 10:02 a.m. by President Richards.

2. APPOINTMENT OF SECRETARY, Diane Richards, PCSBA, CPA, President – 10:02 a.m.

- a. Action Item: Approval of Brent Kessler, PCSBA, Immediate Past President, to serve as board secretary for the December 16, 2022 virtual meeting.*

A motion was made by Director Kirk, seconded by President-Elect Mummert. All were in favor, motion passed.

3. ROLL CALL, Brent Kessler, PCSBA, Immediate Past President – 10:03 a.m.

- President Richards
- President-Elect Mummert
- Immediate Past President Kessler
- Director Burchill
- Director Ciaciulli
- Director Pawling
- Director Kirk
- Director Reger
- Director Stabile
- Director Billman
- Director Jaffee
- Director Scott

All were present, note the current vacant Vice-President position.

4. APPROVAL OF AGENDA, Diane Richards, PCSBA, CPA, President – 10:04 a.m.

A motion was made by Director Ciaciulli, seconded by President-Elect Mummert. All were in favor, motion passed.

5. CONSENT ACTION ITEMS – 10:05 a.m.

- a. Action Item: Approval of [Minutes of September 2022 Board of Directors meeting](#)
- b. Action Item: Approval of [Treasurer's Report](#) (September, October, November)
- c. Action Item: Approval of [Professional Development Report](#)
- d. Action Item: Approval of [Membership Report](#) (October, November)
- e. Action Item: Approval of [Interim Services Report](#)

Executive Director Barrick provided some additional information, notes, and highlights for the presented financial reports, professional development events and more.

Director Kirk asked a question regarding the Election Rules that were referenced in the Minutes from the September Board Meeting. Discussion by the full board continued in regards to the election rules recently approved by the board in September. Questions specific to item 14 on the list of rules. Executive Director Barrick answered questions, provided her interpretation. Immediate Past President Kessler provided election process history, shared comments and provided next steps that the Nominations & Elections Committee was going to be taking in meeting with all candidates after the December 31, 2022 deadline and explaining the election rules and holding a Q&A session for all candidates. Clarification will be provided regarding item 14. All agreed on the plan moving forward for elections.

A motion was made by Director Kirk, seconded by President-Elect Mummert to approve the above listed reports a-e. All were in favor, motion passed.

6. PRESIDENT'S REPORT, Diane Richards, PCSBA, CPA, President – 10:23 a.m.

President Richards provided information about the recent Facilities, Transportation & School Safety Conference that she attended as well as the Food Service Conference.

7. EXECUTIVE DIRECTOR'S REPORT, Hannah Barrick – 10:25 a.m.

- a. Policy update
- b. Staffing update
- c. New AMS/website update
- d. Sponsorship program update
- e. Awards processes
- f. [PETE&C registration, sponsor, and exhibit updates](#)

Executive Director Barrick provided a lot of information about items a-f. The Board had discussions and questions regarding the items. Hannah provided valuable information to the Board. One item all agreed on was that the Policy Committee would review the Reeser Award process and look at changes required to policy regarding the Reeser Award.

- g. Fall conference planning discussion
 - i. *Action Item: Approve PASBO to move forward with planning for a fall conference at the Penn Stater in State College on October 9-10, 2023.*

A motion was made by Immediate Past President Kessler, seconded by Director Pawling. All were in favor, motion passed.

- h. Approval of Saxton & Stump as PASBO's solicitor
 - i. *Action Item: Approve the appointment of Saxton & Stump, LLC as PASBO counsel. This motion is to appoint Saxton & Stump, LLC as the PASBO's Solicitor. Due to a merger, the attorneys formerly at Kegel Kelin Litts & Lord LLP are moving their practices to Saxton & Stump, LLC. PASBO appoints Saxton & Stump, LLC with the understanding that PASBO will continue its relationships with the attorneys formerly at Kegel Kelin Litts & Lord LLP. The Solicitor's services and hourly rates will stay the same for 2023.*

A motion was made by Director Stabile, seconded by Director Billman. All were in favor, motion passed.

At 11:00 a.m. Director Scott had to leave the meeting.

8. PASBO ANNUAL CONFERENCE UPDATES, Hannah Barrick – 11:10 a.m.

- a. [Registration, sponsor, and exhibitor updates](#)
- b. Planning updates
- c. Hotel/facilities updates

At 11:15 a.m. Directors Kirk, Ciaciulli and Jaffee all had to leave the meeting.

9. ROUNDTABLE DISCUSSION, Diane Richards, PCSBA, CPA, President – 11:26 a.m.

President Richards asked if any remaining Board Members had anything to share or any information or thoughts for the good of the order. A couple people thanked everyone for good discussions and wished everyone a Happy Holiday.

10. ADJOURNMENT – 11:30 a.m.

A motion was made by Director Pawling to adjourn. Motion was seconded by President-Elect Mummert. All were in favor, motion passed.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brent A. Kessler". The signature is fluid and cursive, with the first name "Brent" and last name "Kessler" clearly distinguishable.

Brent A. Kessler, PCSBA

Immediate Past President / Board Secretary