



PASBO Board of Directors Meeting

Tuesday, March 5, 2024
Cocoa Boardroom, Hershey Lodge

MEETING MINUTES

1. CALL TO ORDER

Jeff Mummert called the meeting to order at 11:33 am.

2. APPOINTMENT OF SECRETARY, Jeff Mummert

A motion to approve Diane Richards, PCSBA, CPA, Immediate Past President, to serve as board secretary for the March 5, 2024, board of directors meeting was made by Kathy Ciaciulli and seconded by Sam Kirk. The motion passed unanimously.

3. ROLL CALL

The following individuals were present.

- President Mummert
- President-Elect Ciaciulli
- Vice President Pawling
- Immediate Past President Richards
- Director Kirk
- Director Reger (arrived 11:39am)
- Director Stabile (arrived at 11:45am)
- Director Scott
- Director Cooney
- Director Shields
- Director Todd

4. APPROVAL OF AGENDA

Jeff Mummert presented the proposed agenda.

A motion to approve of the agenda for the March 5, 2024 board of directors meeting was made by Brian Pawling and seconded by Brian Cooney. The motion passed unanimously.

5. AUDIT REVIEW COMMITTEE REPORT

Kathy Ciaciulli, presented the 2022-23 [Audit Report](#). She presented the recommendation from the Audit Review Committee to approve the 2022-23 PASBO Audit Report as presented.

Motion made by Kathy Ciaciulli and seconded by Sam Kirk. The motion passed unanimously.

6. PRESIDENT'S REPORT

Jeff Mummert provided an update on the ASBO Leadership Forum.

7. NOMINATIONS & ELECTIONS COMMITTEE REPORT

Diane Richards provided an update on the 2024 PASBO election and the election and communication process.

8. EXECUTIVE DIRECTOR'S REPORT

Hannah Barrick provided an update on the items outlined below:

- a. Staffing/operations update
- b. Sponsorship program update
- c. PETE&C update
- d. Legislative update

9. ANNUAL CONFERENCE REPORT

Brian Pawling and Hannah Barrick shared and discussed the following conference-related information with the group.

- a. Conference schedule review
- b. Board schedule review
- c. ASBO guests

10. CONSENT ACTION ITEMS

- a. Action Item: Approval of Minutes of January 2024 Board of Directors meeting
- b. Action Item: Approval of [Treasurer's Report](#)
- c. Action Item: Approval of [Membership Report](#)
- d. Action Item: Approval of [Interim Services Report](#)
- e. Action Item: Approval of [Professional Development Report](#)
- f. Action Item: Approval of [Professional Certification Report](#)

A motion to approve the above items was made by Matt Shields and seconded by Sam Kirk. The motion passed unanimously.

11. ADJOURNMENT

Action Item: Adjourn the March 5, 2024, PASBO Board of Directors meeting.

The above motion made by Amy Todd and seconded by Vanessa Scott. The meeting was adjourned at 2:01 pm.