

PASBO Board of Directors Meeting

Friday, April 28, 2023
PASBO Office, Harrisburg
8:30 a.m.

MEETING AGENDA

1. CALL TO ORDER, Diane Richards, PCSBA, CPA, President – 8:30 a.m.

Meeting was called to order at 8:30 a.m. by President Richards.

2. APPOINTMENT OF SECRETARY, Diane Richards, PCSBA, CPA, President – 8:31 a.m.

- *Action Item: Approval of Brent Kessler, PCSBA, Immediate Past President, to serve as board secretary for the April 28, 2023 board of directors meeting.*

A motion was made by Director Kirk, seconded by Vice-President Ciaciulli. All were in favor, motion passed.

3. ROLL CALL, Brent Kessler, PCSBA, Immediate Past President – 8:32 a.m.

- President Richards
- President-Elect Mummert
- Vice-President Ciaciulli
- Immediate Past President Kessler
- Director Burchill
- Director Pawling
- Director Kirk
- Director Reger
- Director Stabile
- Director Billman
- Director Jaffee
- Director Scott (arrived at 8:45 a.m.)

All were present for the meeting, note the current vacant Director position.

4. APPROVAL OF AGENDA, Diane Richards, PCSBA, CPA, President – 8:33 a.m.

A motion was made by Director Billman, seconded by Director Stabile. All were in favor, motion passed.

5. ANNUAL CONFERENCE DEBRIEF, Hannah Barrick – 8:33 a.m.

- [Annual Conference survey responses](#)

The Board had discussions with Executive Director Barrick regarding the feedback from the conference as well as initial thoughts on improvements for next year and future conferences.

6. POLICY COMMITTEE RECOMMENDATIONS, Brent Kessler, PCSBA, Immediate Past President – 8:50 a.m.

- Review and discussion of proposed changes to [policies 200, 400, 2200](#), and [2500](#) (new)

Immediate Past President Kessler first thanked the policy committee members for their work and several meetings prior to presentation to the Board as well as thanking Executive Director Barrick for her work and coordination for the updates to the policies.

The committee shared thoughts and recommendations for the updated policies as well as the new policy drafted. Discussions were open to the Board and we reviewed each policy, discussed changes or additions, had good discussion and came to agreement on a couple minor tweaks. Executive Director Barrick will update the policies and have ready for final reading and adoption at the June Meeting.

7. EXECUTIVE DIRECTOR'S REPORT, Hannah Barrick – 9:15 a.m.

- Legislative/policy update
- AMS/website update
- PASBO budget update
- [Sponsorship program update](#)
- PSDLAF transition update
- PETE&C update

Executive Director Barrick took time to review all items listed above. The Board asked questions and had discussion on each topic item above as presented. A lot of great work by Hannah and the PASBO staff and future items will be presented at the June Meeting for action as well as follow up information on some of the items. Thank you Hannah for all your leadership and great work!

8. PRESIDENT'S REPORT, Diane Richards, PCSBA, CPA, President – 10:05 a.m.

President Richards shared information regarding the June Board Meeting and the planning and some schedule details for the weekend events.

9. CONSENT ACTION ITEMS – 10:10 a.m.

- Action Item: Approval of [Minutes of March 2023 Board Meeting, Annual Meeting 1, and Annual Meeting 2](#)
- Action Item: Approval of Treasurer's Reports ([March Balance Sheet](#) and [March Income Statement](#))
- Action Item: Approval of [March Membership Report](#)
- Action Item: Approval of [Interim Services Report](#)
- Action Item: Approval of [Professional Development Report](#)

A motion was made by Director Pawling, seconded by President-Elect Mummert to approve the above listed action items/reports. All were in favor, motion passed.

10. ROUNDTABLE DISCUSSION, Diane Richards, PCSBA, CPA, President – 10:16 a.m.

Director Stabile shared his thanks and gratitude to Immediate Past President Kessler for all his years of service to PASBO as well as personal thanks for mentoring and friendship during his time on the Board. Director Stabile noted he will not be at the June Board Meeting.

11. ADJOURNMENT – 10:20 a.m.

A motion was made by Director Kirk to adjourn. Motion was seconded by President-Elect Mummert. All were in favor, motion passed.

Meeting adjourned at 10:20 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brent A. Kessler". The signature is fluid and cursive, with the first name "Brent" and last name "Kessler" clearly distinguishable.

Brent A. Kessler, PCSBA

Immediate Past President / Board Secretary